



CAMSLANTINST 3141.1R

USCG CAMSLANT INSTRUCTION 3141.1R

Subj: DESTRUCTIVE WEATHER PLAN

Ref: (a) Natural Disaster Response Operations, COMLANTAREA OPLAN 9700-06  
(b) LANTAREA/D5 Staff Severe Weather Bill, LANTAREA/D5INST 3140.1C  
(c) Destructive Weather Plan for Naval Support Activity, NAVSUPACTNORVAINST 3440.2  
(d) Winter Storm Condition Plan, COMNAVREGMIDLANTINST 3141.7  
(e) Heat Stress Conditions, NAVMEDCENPTSVAINST 5100.1B

1. **PURPOSE.** To specify required actions to be accomplished by CAMSLANT personnel and persons living in Coast Guard UEPH aboard NSA Norfolk, Northwest Annex before and after destructive weather strikes.
2. **ACTION.** The operational UEPH portion of this station's preparation for severe weather conditions will be directed by reference (c). The operational UEPH portion of this station's preparation for winter storm conditions will be directed by reference (d). The operational portion of this station's preparation for heat stress will be directed by reference (c). The following instructions, based on all references, break down these instructions and explain, in detail, what is expected from each department when severe storm warnings are received.
3. **DIRECTIVES AFFECTED.** CAMSLANTINST 3141.1Q is hereby cancelled.
4. **DISCUSSION.**

- a. **SEVERE GALE WARNING:** Conditions of when the wind is between 39-43 knots, which is usually associated with Nor'easters. **CWO shall notify the PWO and Pungo** of the approaching inclement weather and shall implement all action as per enclosure (1).
- b. **THUNDERSTORM WATCHES/WARNING:** Severe thunderstorm watch means conditions are favorable for severe thunderstorm development. Severe Thunderstorm warning means a severe thunderstorm is approaching your locale, consisting of wind gusts equal to or greater than 50 knots and/or hail 3/4 inch diameter or greater are forecast to impact the warning area.

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Conditions could deteriorate very quickly and pose the potential for tornado activity. **CWO shall notify the PWO and Pungo** of the approaching inclement weather and shall implement all action as per enclosure (1).

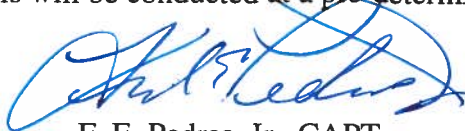
- c. **TORNADO WATCHES/WARNING:** Tornado watch means that conditions are favorable for tornadic activity. A tornado warning means a tornado has been sighted in or adjacent to the warning Area. If either condition exists then the **CWO shall notify the PWO and Pungo** of the approaching inclement weather and shall implement all action as per enclosure (1).
- d. **FLASH FLOODS:** CAMSLANT is not located in a high prone flood area; however, in the event flooding is expected or imminent, the CWO shall implement the EAP. Flash flooding does have the possibility of cutting off road to and from NSA NW, isolating us until flood subsides.
- e. **WINTER STORM WATCHES/WARNING:** This plan is activated when accumulated snowfall, icy road conditions, freezing rain, forecasts of snowfall or freezing conditions in the Hampton Roads area may adversely impact normal operations. Winter storms are uncommon and infrequent in the Hampton Roads area. However, when they occur, the following applies. The **CWO shall notify the PWO and Pungo** of inclement weather and shall implement all action as per enclosure (2).
- f. **HEAT STRESS CONDITIONS:** To maintain an effective heat stress program and to provide a method to alert personnel of heat conditions during the period of 1 June through 30 September. The Policy that CAMSLANT must abide by is in accordance with the instructions set forth by NSA Norfolk Northwest Annex in conjunction with guidelines provided by NAVMEDCENPTSVAINST 5100.11B dated 08 May 2000.
  - (1) **Policy:** When the Wet Bulb Globe Temperature (WBGT) reaches a reading of 90 degrees Fahrenheit and above; a “Black Flag” situation exists. All outdoor “command-sponsored” physical training and strenuous exercise will be suspended until conditions have subsided. All other individuals are also to be cautioned against outdoor exercise. To relieve the effects of heat stress for employees, a “20-minute work/10-minute rest cycle” can be utilized, as well as employee rotation. Other temperature conditions are as follows:
    - (a) **Condition Red Flag – 88 to 89.9 degrees Fahrenheit by WBGT Readings.** Strenuous exercise curtailed for all personnel with less than 12 weeks training in hot weather.
    - (b) **Condition Yellow (Amber) Flag – 85-87.9 degrees Fahrenheit by WBGT Readings.** Strenuous exercise and activity curtailed for new and unseasoned personnel during the First 3 weeks of heat exposure.
    - (c) **Condition Green Flag – 82 to 84.9 degrees Fahrenheit by WBGT Readings.** Discretion required in planning heavy exercise for unseasoned personnel. This is a marginal limit of environmental heat stress.



- (d) **Condition Blue Flag – Less than 82 degrees Fahrenheit by WBGT Readings.**  
Extremely intense physical exertion may precipitate heat exhaustion or heat stroke; therefore, caution must be taken.
- (2) PWO or CWO may contact the Navy Environmental and Preventive Medicine Unit 2 (NAVENPVNTMEDU TWO) at phone number 444-0000 ext 3 to obtain the current WBGT readings and flag conditions at 0745, 1045, and 1300 daily on regular workdays. On weekends and holidays, contact the Naval Air Station at 444-8047 to receive current WBGT readings and flag conditions.
- g. **HURRICANE WATCHES/WARNINGS:** Hurricane Watch means there is a potential for hurricane conditions to occur during the next 24 to 48 hours. Hurricane Warning means a hurricane is likely to occur within the next 24 hours.
  - (1) **Conditions:**
    - (a) **HURRICANE CONDITION FIVE:** A seasonal condition automatically set by all units within Fifth Coast Guard District boundaries from 1 June to 30 November of each year.
    - (b) **HURRICANE CONDITION FOUR:** The readiness condition set when gale force winds are likely to reach landfall within seventy-two (72) hours.
    - (c) **HURRICANE CONDITION THREE:** The readiness condition set when gale force winds are likely within forty-eight (48) hours.
    - (d) **HURRICANE CONDITION TWO:** The warning condition set when gale force winds are likely within twenty-four (24) hours.
    - (e) **HURRICANE CONDITION ONE:** The danger condition set when gale force winds are likely within twelve (12) hours.
  - (2) **Responsibilities:**
    - (a) CAMSLANT shall follow the direction of CCGDFIVE/COMMANDER ALANTIC AREA when setting Hurricane conditions. However CAMSLANT shall closely monitor the current Hurricane conditions set by NSA Norfolk Northwest Annex due to the possibility of the base closing (gates, roads) during a Hurricane. In the event that NSA Norfolk Northwest Annex sets a higher condition than is already set by CCGDFIVE/COMMANDER ALANTIC AREA, CAMSLANT shall set the higher condition. CCGDFIVE/COMMANDER ALANTIC AREA shall be notified via message IAW enclosure (12) as each condition is set. Updates to Hurricane conditions will be made as conditions change by either the CO/XO or CWO by direction from the CO/XO. Personnel should call the inclement weather hotline at **421-6277** to receive the latest on conditions and when or where to report for duty.



- (b) **Operations Department:** Maintain plots of all developing storms and keep abreast of the latest National Weather Service advisories; alert the CO, XO, OPS, EO, AO and OSIC of any severe storm which may be approaching our area. Enclosure (3) to this instruction (Operations Hurricane Condition Check-Off List) provides guidance for the Communications Watch Officer (CWO) when Hurricane Conditions are set in our area. Review and complete applicable portions of the checklist contained in enclosure (3) during each hurricane condition.
  - 1. **IRM:** Ensure current up to date systems backup procedures are in place and performed. Preparations for off base storage of backup tapes shall be in place. Review and complete applicable portions of the checklist contained in enclosure (6) during each hurricane condition.
  - 2. **Contingency Communications:** Ensure all vehicle gas tanks are topped off and all preparations are made to deploy all contingency communications equipment as directed. (Be prepared to deploy to safe haven when CONDITION THREE is set).
- (c) **Engineering Department:** Maintain fuel supply at 70% or greater and keep all vehicles and generators fueled to capacity; periodically check the condition and operation of generators used for emergency power. Review and complete applicable portions of checklists contained in enclosures (4), (5), and (7) during each hurricane condition.
- (d) **Administrative Division:** Update recall roster and provide a copy of the roster to the operations deck. Distribute in the plan of the week (POW); "Hurricane Evacuation Information" enclosure (18). Review and complete applicable portions of the checklist contained in enclosure (8) during each hurricane condition.
- (e) **Health Services:** Inventory Medical Locker at R/O prior to the beginning of Hurricane Season.
- (f) **Division Officers:** Review personnel on leave and recall as necessary.
- (g) **Bravo Team:** Responsible for the accountability of all non-essential personnel and family members. This will be conducted at a pre-determined safe haven location.



F. E. Pedras, Jr., CAPT  
Commanding Officer

- Encl:
- (1) Wind, Thunderstorm & Tornado Conditions
  - (2) Winter Storm Conditions
  - (3) Operations Hurricane Check-off List
  - (4) Public Works Division Hurricane Check-off List
  - (5) Electronics Division Hurricane Check-Off List
  - (6) Information Resource Management Division Hurricane Check-off-List





- (7) Transmitter Site (Pungo) Hurricane Check-off List
- (8) Admin Division Hurricane Check-Off List
- (9) Bravo Team Concept of Operations
- (10) Alpha & Bravo Team Rosters
- (11) Hurricane Readiness Condition Message Example
- (12) Hurricane Contingency Communications Message
- (13) Hurricane SITREP Format
- (14) Fifth District Emergency Net
- (15) Weather Warning Definitions
- (16) Definitions of Hurricane Categories
- (17) CAMSLANT Information Hotline (Example Scripts)
- (18) Evacuation Information



## **Wind, Thunderstorm & Tornado Conditions**

**Severe Gale Warning:** If NSA Northwest or surrounding area is placed under a storm warning or watch for severe winds by the local or national weather service, the CWO will monitor the local weather broadcasts. The CWO will notify the CAMSLANT transmitter site at Pungo.

**Thunderstorm Watch/Warning:** If NSA Northwest or surrounding area is placed under a thunderstorm warning or watch by the local or national weather service, the CWO will monitor the local weather broadcasts. The CWO will notify the CAMSLANT transmitter site at Pungo.

**Tornado Watch:** If NSA Northwest or surrounding area is placed under a tornado watch by the local or national weather service, the CWO will monitor the local weather broadcasts and be alert in case the status is upgraded to a warning. The CWO will notify the CAMSLANT transmitter site at Pungo.

**Tornado Warning:** If a tornado is sighted or reported, the Communications Watch Officer (CWO) will immediately call the Fire Department at 421-8244. Have the Firemen sound an "Alert" signal on the fire siren. The siren is a constant 3 to 5 minute siren blast. Base Security must be notified at 421-8334. The CWO will notify the CAMSLANT transmitter site at Pungo. If situation renders possible evacuation of communications center then the EAP must be implemented in order protect lives and national security. All personnel take immediate cover.

The following locations are deemed safest:

- R/O: Receiver/Operations Deck
- UEPH: Unaccompanied Enlisted Personnel Housing
- Pungo: Transmitter Building

Once the tornado has passed and conditions render the CWO must assess and report damage to the Chain of Command.

## **Winter Storm Conditions**

1. Only the **CO (or XO** in the absence of CO), **may implement Winter Storm conditions** for CAMSLANT depending upon road conditions leading to and from base. CAMSLANT must also follow the direction of NSA Norfolk Northwest Annex due to roads closings on base. Updates to winter storm conditions will be made daily at 0500 by either the CO/XO or CWO by direction from the CO or XO. Personnel can call the following phone number to receive the latest on road conditions and when to report for duty by dialing (757) **421-6277**, which is updated by the CO or XO daily at 0500 local time.
2. **Operations Department:** Depending upon the severity of the Winter Storm the following will apply accordingly. **The Operations Officer is responsible for ensuring the following actions are implemented:**
  - a. Maintain a plot on the impending storm system, and keep the chain of command abreast of all updates. Be mindful that the severity of an impending storm can affect communications, and cause electrical blackouts. Minimize may be imposed by LANTAREA.
  - b. Coordinate with the Engineering department to ensure appropriate emergency equipment is available. [See Para (3)]
3. **Engineering Department:** PWO will designate engineering personnel for snow removal, and also implement the following actions:
  - a. Ensure snowplow equipment is fueled and is in proper working condition.
  - b. Test emergency generator and ensure it is fueled to over 70 percent capacity
  - c. Fuel all government vehicles.
  - d. Verify that all emergency lights and flashlights are operational.
  - e. Ensure blankets are on board (minimum of 17 sets).
  - f. Ensure MRE food rations are available.
4. **Pungo Transmitter Site:** The site supervisor shall be responsible to coordinate with the R/O PWO to implement the following actions:
  - a. Ensure snowplow equipment is fueled and is in proper working condition.
  - b. Test emergency generator and ensure it is fueled over 70 percent capacity.
  - c. Fuel all government vehicles.
  - d. Verify that all emergency lights and flashlights are operational.
  - e. Ensure potable water is onboard.
  - f. Ensure MRE food rations available.
  - g. Ensure adequate blankets are on board. (6 sets)
  - h. Ensure First Aid Kit available.
  - i. Inform PWO/EO notified once all checks are completed.
5. **Admin Department:** The Admin supervisor shall be responsible for the following:

- a. Ensure that the recall list is updated.
  - b. Ensure that all departments are adequately supplied with consumable items.
  - c. Ensure the JOOD roster is updated, and adjusted if necessary.
  - d. Ensure personnel on leave, TAD or PCS status are notified of unit status.
6. **IRM Division**: The IRM Officer shall be responsible to ensure all systems backup procedures are in current, in place and executed.

## **OPERATIONS HURRICANE CHECK-OFF LIST**

The CWO shall be responsible for ensuring that the following actions are implemented:

### **Hurricane Condition Five**

TASK		INITIALS
1	Send Attainment Message setting Hurricane Condition Five. (Normally this action will have been accomplished by on or about 01 June).	

### **Hurricane Condition Four:**

2	Notify Personnel IAW <b>QRC GEN #10</b> that Condition Four has been ordered.		
3	Upon all departments/divisions reporting setting of Condition Four, notify OPS and NSA Quarter Deck that Condition Four has been set.		
4	Establish communications on FEMA net (when directed).		
5	Test the CGD5 Emergency Communications Network.		
6	Send attainment message IAW enclosure (12).		
7	Complete Mobile Contingency Communications (MCC) pre-deployment checklists and report to OPS once completed.		

### **Hurricane Condition Three :**

8	Notify Personnel IAW <b>QRC GEN #10</b> that Condition Three has been ordered, and all personnel report aboard as required. MCC team ready/standby to deploy. Personnel required to report onboard shall report no later than one hour after Condition Three is ordered.		
9	Contact LANTAREA Command Center and inquire as to whether/where the LANTAREA Commander will shift his flag.		
10	Upon approval of CAMSLANT CO, notify LANTAREA (LANT-6) of deployment plans for MCC to a safe haven as determined by the path of the storm. Update CO, and send asset departure message IAW enclosure (13).		
11	Upon all departments/divisions reporting setting of Hurricane Condition, notify OPS and NSA quarterdeck that Condition Three has been set.		
12	Evaluate need to move vehicles to alternate location due to parking lot flooding.		
13	Send attainment message IAW enclosure (12).		

### **Hurricane Condition Two (Hurricane winds within 24 hours):**

14	Notify Personnel IAW <b>QRC GEN #10</b> that Condition Two has been		
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	ordered, and all personnel report aboard as required. Personnel required to report on board shall report no later than one hour after Condition Two is ordered.		
15	Send Hurricane Contingency Communications message to LANTCOMMSYS enclosure (13). Coordinate with Tech Control to electronically transfer all current BCST files, and any additional information to NMC. (CBUC see current QRC)		
16	Release NAVTEX Trailer and NGA (NAVAREA IV) advising of status and possibility of going off-air. Include NMC's SelCall and TELEX/Easylink numbers in messages.		
17	Upon all departments/divisions reporting setting of Condition Two, notify OPS and NSA Quarter Deck that Condition Two has been set.		
18	Send attainment message enclosure (12).		
19	Maintain communications on the NSA "Yardmarker" radio net. (Handheld radio issued by base OOD)		
20	Six hours after condition two is set, send SITREP ONE IAW enclosure (14). Send updated SITREPS every 6 hours until we shift to Post Hurricane condition. Include major equipment status of CCGDFIVE Emergency Communications Net and any other pertinent information to the senior officer onboard.		

**Hurricane Condition One (Hurricane winds within 12 hours):**

21	Notify Personnel IAW <b>QRC GEN #10</b> that Condition One has been ordered, and all personnel report aboard as required. Personnel required to report onboard shall report no later than one hour after Condition One is ordered.		
22	Coordinate with NMC CWO the transfer of HF remote assets (invoke CBUC at CO's discretion). Also ensure NMC is advised to assume distribution of SAT WX Broadcast messages.		
23	Maintain CCGDFIVE Emergency Communications Network IAW D5 SOP, to enclosure (15). Establish emergency net communications on 2675.0KHZ (WINDOW) or 5320.0KHZ (WINDOW) as appropriate for the time of day. This communications net will be used in the event of partial or total landline failure caused by the storm. Notify LANTAREA (CC) when established and Sectors check in ( <b>DO NOT SECURE UNTIL DIRECTED BY LANTAREA CC</b> ).		
24	Send attainment message IAW enclosure (12).		
25	Continue to submit SITREPS every 6 hours or as directed by CO. All Sitrep's shall be posted to HSIN.		
26	Upon all departments/divisions reporting setting of Condition One, notify OPS and NSA Quarter Deck that Condition One has been set.		
27	Send updated Hurricane Contingency Communications Message if applicable IAW enclosure (13).		

**Post Hurricane Condition:**

28	Secure D5 net when directed by LANTAREA.		
29	Send "Hurricane Contingency Communications" Operations Normal Message <b>when directed.</b>		
30	Send all Contingency Communications assets RETURN message IAW enclosure (13).		
31	Upon receipt of damage report from Commanding Officer, send final SITREP report. O (Date Time Group)		



## **PUBLIC WORKS HURRICANE CHECK-OFF LIST**

To ensure CAMSLANT's timely preparation for dangerous weather conditions, all Public Works personnel shall become familiar with the provisions of this checklist. Personnel shall report to the Public Works Officer when their assigned tasks have been completed for each storm condition.

### **Hurricane Condition Five:**

<b>TASK</b>		<b>INITIALS</b>
1	Remove dead and damaged limbs from trees on Coast Guard property.	
2	Maintain emergency generator fuel tanks above 90% capacity.	
3	Ensure the following supplies are on hand and in good condition:	
	20-5 Gal water containers - Hurricane Room	
	10 Air Mattresses - Hurricane Locker	
	14 Cots - Hurricane Locker	
	16 Blankets - Hurricane Locker	
	First Aid Kit - Hurricane Locker	
	100 Ft ½" Line - Garage	
	10 Rolls 3" Masking Tape -Garage	
	25 Rolls 3" Duct Tape	
	100 MRE food containers - Hurricane Locker	
	50 sandbags	
4	Ensure adequate supplies of foul weather gear are accessible.	
5	Ensure that all emergency lights are operating properly.	
6	Maintain at least 20 spare batteries for three emergency flashlights.	
7	Check operation of all chain saws and other gas powered equipment.	
8	Inventory and verify that all three portable generators are operational	
9	Ensure one complete change of generator lube oil is available.	
10	Notify CWO when CONDITION FIVE is set.	

### **Hurricane Condition Four:**

11	Fill 350 Gallon Water Tank.	
13	Secure waste lift cover at R/O.	
14	Secure picnic tables at R/O, UEPH. <b>If they can't be moved, then tie them down.</b>	
16	Notify CWO when CONDITION FOUR is set.	

### **Hurricane Condition Three:**

17	Test Operate all essential equipment (Chain Saws, portable generators, etc.)	
18	Fill gas cans for portable equipment.	

19	Move all equipment inside that can be stored inside.		
21	Cover all windows with hurricane shutters at UEPH.		
23	Assess amount of berthing available for Alpha personnel at UEPH.		
24	Strategically place sand bags in appropriate locations.		
25	Inform CWO when CONDITION THREE is set.		
26	Secure the dumpsters at the R/O & UEPH. Move them to an area to be secured		
27	Pre-stage all cots, blankets, pillows in the mechanical room		

**Hurricane Condition Two:**

28	Conduct walk through of all spaces and grounds for potential missile hazards		
29	Fill water containers and store in Public Works Garage.		
30	Roll down hurricane shutters at R/O.		
31	Inform CWO when CONDITION TWO is set		

**Hurricane Condition One:**

32	Remove and store station sign, SOQ sign, and Sailor of the Year sign		
33	Conduct final walk around to ensure all areas are secured		
34	Sand bag outside doors.		
35	Inform CWO when CONDITION ONE is set.		

**Post Hurricane Condition:**

36	Conduct a safety assessment of R/O & UEPH		
37	Start clean-up as directed.		
38	Compare and document damage against existing video tape.		

## **ELECTRONICS DIVISION HURRICANE CHECK-OFF LIST**

The ET Division will be tasked with specific duties and responsibilities according to USCG CAMSLANT INSTRUCTION 3141.1R. The Hurricane Check-Off List will focus on Hurricane Watches/Warnings.

**The ET Division Officer shall be responsible for ensuring that the following actions are implemented:**

### **Hurricane Condition Five:**

TASK		INITIALS
1	Take pictures of R/O, TX, and UEPH.	
2	Notify CWO when CONDITION FIVE is set	

### **Hurricane Condition Four:**

3	Check portable radios for proper OPS.	
4	Inform CWO when CONDITION FOUR is set.	

### **Hurricane Condition Three:**

5	Set RLPH antenna to free spin	
6	Inform CWO when CONDITION THREE is set.	

### **Hurricane Condition Two:**

7	Secure NOVA hut Store antennas inside hut. (Notify MIFCLANT Supervisor, (757) 492-4442	
8	Inform CWO when CONDITION TWO is set	

### **Hurricane Condition One:**

9	Remove and store station sign.	
10	Conduct final walk around to ensure all areas are secured	
11	Test portable radios on emergency net	
12	Issue portable radios as needed.	
13	Inform CWO when CONDITION ONE is set.	

### **Post Hurricane Condition:**

14	Conduct a safety assessment of ET spaces	
15	Start clean-up as directed.	

## **INFORMATION RESOURCES MANAGEMENT (IRM) DIVISION HURRICANE CHECK-OFF LIST**

The IRM Division will be tasked specific duties and responsibilities according to the USCG CAMSLANT INSTRUCTION 3141.1R. The Hurricane Check-Off List will focus on Hurricane Watches/Warnings.

**The IRM Division Officer shall be responsible for ensuring that the following actions are implemented:**

### **Hurricane Condition Four:**

TASK		INITIALS
1	Notify Personnel IAW enclosure (11), Hurricane Notification List, and Phone Tree, that Condition Four has been set.	
2	Information Systems Staff will be required to ensure that current up-to-date backup plans & procedures are in place.	
3	Establish Communication with TISCOM, CAMSPAC, & additional sites as necessary to coordinate contingency messaging plans	
4	ISSO will determine essential spare computers to travel and hand out all spare laptops to Bravo Team.	
5	Inform CWO when CONDITION FOUR is set.	

### **Hurricane Condition Three:**

6	Notify Personnel IAW enclosure (11), Hurricane Notification List and Phone Tree, that Condition Three has been set.	
7	Complete system backup procedures for all systems and ensure <b>Secondary</b> backups are prepared for off-site storage.	
8	Deliver Primary set of backups to Contingency Team.	
9	Maintain Communications with TISCOM, CAMSPAC, & additional Contingency Sites.	
10	Inform CWO when CONDITION THREE is set.	

### **Hurricane Condition Two:**

11	Continuation of item # 6 in Hurricane Condition Three.	
12	ISSO will determine what IT personnel will stay with CO, who will travel with XO and notify OPS.	
13	Deliver Secondary set of backups to secondary location.	
14	Maintain Communications with TISCOM, CAMSPAC, & additional	

	Contingency Sites		
15	Inform CWO when CONDITION TWO is set.		

**Hurricane Condition One:**

16	Maintain Communications with CAMSPAC, TISCOM and any alternate server site.		
17	Inform CWO when CONDITION ONE is set.		

**Post Hurricane Condition:**

18	Continue to maintain Communications with CAMSPAC, TISCOM and any alternate sites until all systems restored		
19	Initiate contingency plan for SIPR & SBU enclaves.		
20	Document lessons learned.		

## **TRANSMITTER SITE (PUNGO) HURRICANE CHECK-OFF LIST**

This enclosure provides more detailed guidelines to assist the transmitter site (T/X) personnel in making preparations. These instructions should be followed in addition to those instructions contained in the unit Hurricane Plan. The Transmitter **ET1** and **MK1** are responsible for ensuring that the following is implemented for all hurricane conditions.

**HURRICANE CONDITION FIVE:** Verify that the following is on hand and in proper operating condition.

TASK		INITIALS
1	Adequate bedding onboard. (6 sets)	
2	First Aid Kit available.	
3	Potable water containers available (4-6 full bottles)	
4	Verify emergency generator fuel quantity at above 90%,	
5	MRE food rations available.(12 man days @ 2 meals per day)	
6	Verify that all emergency lights and flashlights are operational.	
7	Fuel filters for emergency generators (8 each)	
8	ET1 notifies CWO when Hurricane CONDITION FIVE is set.	

### **HURRICANE CONDITION FOUR:**

9	Notify all transmitter site personnel subject to recall of the hurricane readiness condition, and advise them to call the TX every 2 hours. It is the responsibility of all TX personnel to contact the T/X site, and not wait until they are called, whenever a hurricane or tropical storm is approaching this area. If they cannot be reached at their normal recall number, listed in the CAMSLANT Personnel Roster, they will leave a telephone number where they can be reached if a recall is required.	
10	Verify emergency generator fuel quantity at above 90%,	
11	Test the emergency generator.	
12	Fill all government vehicles, and tractor fuel tanks.	
13	Verify telephone communications with the R/O.	
14	Check VHF-FM radios/cellular phone for proper operation.	
15	Ensure a minimum of 45 gallon lube oil is available for generators.	
16	Check operation of all portable equipment, (Chain Saws, Portable Generators, etc)	
17	ET1 notifies CWO when all requirements of Hurricane CONDITION FOUR are met.	

### **HURRICANE CONDITION THREE:**

18	ET1 notifies T/X site personnel of Hurricane Condition three	
19	Secure all loose gear and debris from around the Transmitter Site. Verify that all machinery and equipment has been properly stowed.	
20	Set RLPA antenna to free spin	

21	ET1 notifies CWO when all requirements of Hurricane CONDITION THREE have been met.		
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**HURRICANE CONDITION TWO:**

22	ET1 notifies T/X site personnel of Hurricane Condition Two. Recall T/X site Alpha personnel. Recall personnel shall be aboard within 2 hours of notification. Notify CWO, local fire and rescue of how many Alpha personnel are onboard. (For accountability reasons)		
23	Re-inspect the Transmitter Site to be sure all loose gear has been properly stowed		
24	Secure hurricane shutters.		
25	ET1 notifies CWO when all requirements of Hurricane CONDITION TWO have been met.		

**HURRICANE CONDITION ONE:**

26	Terminate all outside activities.		
27	Re-test cell phones.		
28	ET1 notifies CWO when all requirements of Hurricane CONDITION ONE are met.		

Cooperation with state and local authorities is essential during any period of emergency. Inform the CWO anytime you request assistance from state or local authorities. Remember that all personnel are subject to recall. Personnel, with the exception of those on leave "beyond recall", are required to contact the Transmitter Site in the event of an approaching hurricane or tropical storm. During hurricane season all personnel are required to keep themselves informed of weather conditions to ensure they are aware of any approaching severe weather.

**Post Hurricane Conditions**

29	Conduct a safety assessment of all buildings, antennas and grounds.		
30	Contact CWO to report results of safety assessment.		
31	Begin clean-up (Restore to normal ops)		
32	Compare and document damage against existing video tape.		

## **ADMIN DIVISION HURRICANE Check-Off List**

The Admin Supervisor is responsible for ensuring that the following is implemented for all hurricane conditions.

### **HURRICANE CONDITION FIVE:**

1	Update Recall Roster		
2	Give an updated Recall Roster to OPS Deck		
3	Email Updated Recall Roster to QMC Brookins at NSA NW: <a href="mailto:bryant.brookins@navy.mil">bryant.brookins@navy.mil</a>		
4	Put updated Recall Roster in Hurricane Binder in Admin Office:		
5	Ask the XO to Update the recording and CAMSLANT PDC folder entitled "Hurricane Preparedness"		
6	Put Hurricane Evacuation Information in POW each month during Hurricane Season 1 June to 30 November		
7	Notify CWO when Hurricane CONDITION FIVE is set		

### **HURRICANE CONDITION FOUR:**

8	Update Leave Roster based on Division Officer input.		
9	Recall necessary members from leave status		
10	Ask XO to update CAMSLANT Hotline Recording (see sample contained in Enclosure 18)		
11	Generate "Muster by phone" Instructions		
12	Distribute "Muster by phone" Instructions to All Hands		
13	Notify CWO when Hurricane CONDITION FOUR is set		

### **HURRICANE CONDITION THREE:**

14	Operations Officer - Submit an Alpha List to the NSA Quarterdeck.		
15	Ensure office supplies are ready for transport to Bravo evacuation site.		
16	Ask XO to update recording, and advise about evacuation.		
17	Notify all personnel on leave of CAMSLANT evacuation status. Advise all to call the CAMSLANT Hotline Recording for further updates.		
18	At the discretion of the CO, Bravo Team deploys to Safe Haven and establishes a "Relocation Center".		
19	Post A Sign In/Out Log in the Foyer and Public Works Garage for All Hands.		
20	Begin raising government charge card levels.		
21	Notify CWO when Hurricane CONDITION THREE is set		

### **HURRICANE CONDITION TWO:**

22	Notify CWO upon arrival at destination. Provide a phone number that will be called by personnel to report in "muster by phone" when		
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	evacuated		
23	Ask the XO to update CAMSLANT Hotline Recording if Evacuating: (see sample contained in Enclosure 18)		

**HURRICANE CONDITION ONE**

24	Establish Bravo team Relocation/Safe Haven center and begin accountability reporting/tracking of all non-essential personnel that have evacuated.		
25	Establish contact with CWO, begin reporting of non-essential personnel and ensure 100% personnel accountability.		
26	Notify CWO when Hurricane CONDITION ONE is set		

**POST HURRICANE CONDITION**

23	Contact all non-essential personnel and provide return/reporting procedures for when personnel are required to return to CAMSLANT.		
24	Once CAMSLANT is accessible and personnel begin reporting aboard, dis-establish Bravo team Safe Haven location and report back to CAMSLANT.		

**BRAVO TEAM - ADMIN/SUPPLY CHECK LIST**

The Admin Supervisor is responsible for the following check list.

**YEOMAN CHECKLIST:**

1	Basic office supplies	
2	Laptop with CAC/RAS ability	
3	Portable Printer	
4	Paper (writing, printer)	
5	Rosters (RECALL & ALPHA, BRAVO), Leave/TAD, Instructions, Log In/Out	
6	Admin Hard drive	

The StoreKeeper Supervisor is responsible for the following check list.

**STOREKEEPER CHECK LIST:**

1	Credit Cards	
2	PR Book	
3	FEDEX Supplies	
4	Complete copy of Property Inventory	
5	Contract List for Contractors	
6	Supply Hard drive	

## **BRAVO TEAM CONCEPT OF OPERATIONS**

1. **SITUATION:** a determination has been made that CAMSLANT will need to establish Bravo team at an alternate safe haven position to monitor personnel issues, provide daily situational reports up the chain, and to address personal family issues while the Alpha team (CAMSLANT R/O) continues to provide communication services to our Atlantic operational forces.
2. **MISSION:** The Bravo team will set up a common area space at the Charlottesville, VA Doubletree hotel to conduct daily operations.
3. **EXECUTION:** The Bravo team will perform the following functions to facilitate mission execution:
  - a. At Hurricane Condition IV, the Bravo Team Leader will update the unit Heavy Weather Hotline to reflect the change in WX condition readiness, but will also include the appropriate phone numbers for the crew to communicate with Bravo team personnel. The JOOD cell phone number has been designated as the primary phone at this time; (757)642-2533, updates with new numbers will follow.
  - b. At Hurricane Condition IV notify hotel Director of Operations (Mr. Lee Taintor), that we will need to exercise our agreement and block the appropriate amount of rooms (12 previously discussed).
  - c. At Hurricane Condition IV, a designated ITC will coordinate and supervise the Bravo team (CAT, IRM, ETs, & Command Admin staff) responsible for gathering all previously approved equipment, and a vehicle (unit supplied or rented) to facilitate transportation of equipment to support the Bravo team command post.
  - d. At Hurricane Condition IV, YN/SK appropriate personnel will finalize gathering all necessary records and data to perform administration functions in support of the Bravo Team mission.
  - e. At Hurricane Condition III, or as designated by the Commanding Officer, the Team shall depart to Charlottesville to commence the mission support.
  - f. The Bravo team will remain in place until given the order to stand down by the Commanding Officer, or Operations Officer of CAMSLANT.
4. **ADMINISTRATION & LOGISTICS:** Any costs associated with this mission will be taken from the XO's project funds. SK1 will communicate with the hotel for any logistic arrangements.
5. **COMMAND & CONTROL:** Bravo team leader will have overall control of decision making during the mission. The senior Petty Officer will help the Bravo Team leader establish daytime watch personnel during normal working hours, and designated duty cell phone watch for after hours. The Bravo team will maintain positive contact with all personnel not associated with the Alpha or Bravo teams.

Bravo Team family members are encouraged to accompany their spouses to the safe haven.

In the XO's absence, the Bravo Team Leader is the EO.

## **ALPHA & BRAVO TEAM ROSTERS**

**ALPHA ROSTER FOR R/O BUILDING:** All personnel on the Alpha roster will remain at the R/O building for the duration of the Hurricane.

CO  
OPS  
EMO  
ISSO  
COMMO or OSIC  
PWO  
2 ET'S  
3 IT'S  
SK1  
DC1  
MK2  
EM2  
2 WATCH SECTIONS

**ALPHA ROSTER FOR TRANSMITTER SITE:** All personnel on the Alpha roster will remain at the Transmitter site for the duration of the Hurricane.

ET1  
2 ET'S  
MK1

**BRAVO ROSTER RELOCATES TO SAFE HAVEN:** All personnel on the Bravo roster will depart to the safe haven determined by the XO for the duration of the Hurricane.

XO  
EO  
CMC  
2 IT's  
ETCS  
YNC  
2 YN'S  
SK2

**HURRICANE READINESS CONDITION MESSAGE EXAMPLE**

O (Date Time Group)

FM COGARD CAMSLANT CHESAPEAKE VA

TO CCGDFIVE PORTSMOUTH VA//DRMC//

NAVSUPPACT NORFOLK VA

INFO COMLANTAREA COGARD PORTSMOUTH VA//LANT-3/LANT-6/LANT-3R//

COGARD CAMSPAC PT REYES CA//CWO//

COGARD COMMSTA BOSTON MA

COGARD COMMSTA MIAMI FL

COGARD COMMSTA NEW ORLEANS

BT

UNCLAS //N03144//

SUBJ: HURRICANE READINESS CONDITION \_\_\_\_ - HURRICANE \_\_\_\_\_ .

A. COMLANTAREA OPLAN 9700-06 APPENDIX 21 TO ANNEX C

B. NAVSUPPACTNORVANWINST 3440.1B (NOTAL)

1. CAMSLANT HAS ATTAINED HURRICANE CONDITION \_\_\_\_ AT \_\_\_\_\_.

2. (If applicable, when MINIMIZE is imposed) MINIMIZE CONSIDERED. RELEASED BY

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**\*\*\*\*\*Send Attainment message Hurricane Condition 5, upon receipt of Commander Atlantic Area setting Hurricane Condition 5 (normally sent by OPS Officer on 01 June). \*\*\*\*\***

**HURRICANE CONTINGENCY COMMUNICATIONS MESSAGE**  
**EXAMPLES**

**CWO: MODIFY as necessary. RELEASE and TRANSMIT when directed.**

**EXAMPLE Hurricane Plan Message:**

O (Date Time Group)

FM COGARD CAMSLANT CHESAPEAKE VA

TO AIG 11955

BT

UNCLAS //N02000/

SUBJ: HURRICANE (NAME) CONTINGENCY COMMUNICATIONS PLAN

A. COMLANTAREA SOP ANNEX KILO APPENDIX SIX

1. CAMSLANT IS IN HURRICANE CONDITION TWO. FORECASTS INDICATE HURRICANE (NAME) WILL MAKE LANDFALL IN THE TIDEWATER VIRGINIA AREA AT APPROX (TIME- ZULU).

2. CAMSLANT INTENDS TO STAY ON-AIR THROUGHOUT THE HURRICANE. IF FORECAST OR CONDITIONS WORSEN, A SUPPLEMENTAL/UPDATE MSG WILL BE TRANSMITTED ASAP.

3. IN THE EVENT ORIG EXPERIENCES COMMUNICATIONS OUTAGES, THE FOLLOWING CONTINGENCY PLAN WILL BE IMPLEMENTED. ORIG WILL NOTIFY RESPONSIBLE UNIT(S) VIA LANDLINE OR OTHER AVAILABLE MEANS IF AND WHEN ASSISTANCE IS REQUIRED.

ALL BCST SKEDS ARE IAW REF A.

A. CAMSPAC: ASSUME CAMS BACK UP CAMS (CBUC) (WHEN DIRECTED):

B. SECTOR BALTIMORE: ASSUME NECOS OF D5 EMERGENCY NET (WHEN DIRECTED).

4. REQUEST THE FOLLOWING ASSISTANCE (AS NEEDED):

A. CAMSPAC:

1. INITIATE CBUC.

2. BCST ORIG STATUS ON SITOR.

B. CGD7: ASSUME NECOS ON HLS NET.

5. VSL GUARDS:

A. SDX VSLs: IN THE EVENT OF LOST COMMS, ESTABLISH MESSAGE GUARD WITH YOUR SERVICING SECTOR COMMAND CENTER.

B. HFDX VSLs: IN THE EVENT OF LOST COMMS, ESTABLISH MESSAGE GUARD WITH YOUR SERVICING SECTOR COMMAND CENTER.

6. POC: COMMUNICATIONS WATCH OFFICER (CWO) AT (757) 421-6240.

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**EXAMPLE Departure Message:**

O  
FM COGARD CAMSLANT CHESAPEAKE VA  
TO COMLANTAREA COGARD PORTSMOUTH VA//IMT/ LANT-3R/LANT-3/LANT-6/LANT-8//  
INFO CCGDFIVE PORTSMOUTH VA//DRMC//  
COGARD AIRSTA ELIZABETH CITY NC  
BT  
UNCLAS //N02000//  
SUBJ: HURRICANE \_\_\_\_\_, TMAcc/TMMIC/EMICP/MCV/NDS TOWER/RESCUE 21 DRS  
SAFE HAVEN STATUS  
1. \_\_\_\_\_Z TMAcc/TMMIC WITH SUPPORT PERSONNEL  
DEPARTED CAMSLANT FOR SAFE HAVEN (add in location) AT \_\_\_\_\_.  
2. ETA SAFE HAVEN IS APPROXIMATELY \_\_\_\_\_Z. CONTACT PHONE NRS  
ARE \_\_\_\_\_.  
3. POC: COMMUNICATIONS WATCH OFFICER (CWO) (757) 421-6240/7.  
BT

**EXAMPLE Return Message:**

O  
FM COGARD CAMSLANT CHESAPEAKE VA  
TO COMLANTAREA COGARD PORTSMOUTH VA//IMT/ LANT-3R/LANT-3/LANT-6/LANT-8//  
INFO CCGDFIVE PORTSMOUTH VA//DRMC//  
COGARD AIRSTA ELIZABETH CITY NC  
BT  
UNCLAS //N02000//  
SUBJ: HURRICANE \_\_\_\_\_, TMAcc/TMMIC/EMICP/MCV/NDS TOWER/RESCUE 21  
DRS SAFE HAVEN STATUS  
A. MY \_\_\_\_\_Z  
1. \_\_\_\_\_Z RETURNED TO CAMSLANT AND RESUMED BRAVO 6.  
BT

**HURRICANE SITUATION REPORT (SITREP) MESSAGE FORMAT**

O

FM COGARD CAMSLANT CHESAPEAKE VA  
 TO COMLANTAREA COGARD PORTSMOUTH VA//LANT-3R/LANT-3/LANT-6//  
 CCGDFIVE PORTSMOUTH VA//DRMC/IMT//  
 AIG 11955  
 INFO COMDT COGARD WASHINGTON DC//CG-62//  
 COGARD CAMSPAC PT REYES CA//OPS//  
 COGARD TISCOM ALEXANDRIA VA//ISD//

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SUBJ: SITREP (NUMBER) - CAMSLANT - HURRICANE (NAME) PREPARATION  
 AND RECOVERY.

## 1. SITUATION/ACTION TAKEN:

A. NOVA CIRCUIT BETWEEN CAMSLANT AND NCTAMS LANT (USED TO SEND  
 AND RECEIVE OGA/DOD MESSAGES FOR RELAY TO/FROM LANTAREA SHORE UNITS VIA  
 LANDLINES) HAS BEEN RESTORED.

2. SIPRNET, SECURE EMAIL, SIPRCHAT AND SIPRCGMS SERVICES HAVE BEEN  
 RESTORED.

B. COMMERCIAL POWER SERVICES INC. REPAIRED 50 KVA UPS.

CAMSLANT WILL REMAIN ON EMERGENCY GENERATOR POWER TO AVOID  
 COMMUNICATIONS SERVER DOWNTIME UNTIL MORNING OF XXXX  
 (EFFECTING MESSAGE DELIVERY TO ALL UNITS) THAT WOULD OCCUR IN ORDER TO  
 POWER DOWN THE COMMUNICATIONS SERVERS AND THEN BRING THEM BACK UP ON  
 LINE OR IN THE EVENT OF AN UNFORESEEN COMMERCIAL OUTAGE.

## SYSTEM STATUS:

CUSTOMER	SERVICE	SYSTEM	STATUS	ALTROUTE
UNDERWAY				
WHEC/WAGB	E-MAIL	INMARSAT B	GREEN	
WHEC	MESSAGING	INMARSAT B	GREEN	CUDIJS
WMEC (270)	E-MAIL	INMARSAT B	GREEN	
WMEC (270)	MESSAGING	INMARSAT B	GREEN	CUDIJS
WMEC (210)	EMAIL	INMARSAT B	GREEN	
WMEC (210)	MESSAGING	INMARSAT B	GREEN	SDX
WPB/WTGB	MESSAGING	SDX	GREEN	
WPB (PATFORSWA)	MESSAGING	CGFSM	GREEN	SDX

## ASHORE

## DISTRICT CC

(UNCLAS)	E-MAIL	CGOne	GREEN	SIPRNET
(CLAS)	E-MAIL	SIPRNET	GREEN	

## DISTRICT CC

(UNCLAS)	MESSAGING	CGMS 4.0	GREEN	SIPRNET
----------	-----------	----------	-------	---------

(CLAS) MESSAGING CLAS CGMS GREEN  
CUTTER/ASHORE MESSAGING NOVA GREEN  
3. OTHER  
PUBLIC

DSC	GMDSS	GREEN
TELEX	GMDSS	GREEN
VOBRA	GMDSS	GREEN
SITOR	GMDSS	GREEN
NAVTEX	GMDSS	GREEN
WEAX FAX	GMDSS	GREEN

NOTE 1: CUDIXS IS A MILSATCOM SYSTEM CONTROLLED BY THE USN. CUTTERS COPYING CUDIXS HAVE THEIR COMMUNICATIONS GUARD WITH THE USN.

4. STATUS OF CAMS BACK UP COMMSTA

CAMSPAC PT REYES HAS CONTROL OVER (BACKING UP) THE FOLLOWING

SITES:	BOSTON	GREEN
	NEW ORLEANS	GREEN
	MIAMI	GREEN

5. CAMSLANT HAS REGAINED CONTROL OVER THE FOLLOWING SITES AT:

BOSTON	XXXXXZ
NEW ORLEANS	XXXXXZ
MIAMI	XXXXXZ

5. FUTURE PLANS:

A. CAMSLANT (RECEIVER SITE) WILL REMAIN ON EMERGENCY GENERATOR UNTIL 50 KVA UPS IS REPAIRED.

6. MINIMIZE CONSIDERED. RELEASED BY CDR(Current CO), COMMANDING OFFICER.

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## **FIFTH DISTRICT EMERGENCY NET**

1. Frequencies:
  - a. 5320.0 Khz (Window) – Primary day/Secondary night.
  - b. 2675.0 Khz (Window) – Primary night/Secondary day.
  - c. 5422.5 (Window) - Tertiary
2. The following stations will check into the emergency net. Note the time, quality and mode/frequency used to check into the net.

UNIT	TIME	QUALITY	CIRCUIT
COMCOGARD SECTOR Baltimore MD			
COMCOGARD SECTOR Hampton Rds VA			
COGARD AIRSTA Elizabeth City NC			
COMCOGARD SECTOR NC Atlantic Beach			
COMCOGARD SECTOR Delaware Bay PA			
CCGDFIVE PORTSMOUTH VA			

**Note:** LANTAREA (LANT-3) & District Seven (DRMC) monitors the Homeland Security Net on a regular basis.

Anytime a Hurricane is threatening either the North Carolina and Virginia coast Atlantic Area (LANT-6) makes a recommendation to the Atlantic Area Chief of Staff to establish the **Incident Management Team** (Plad: COMLANTAREA COGARD PORTSMOUTH VA//IMT//). IMT assists the Command Center coordinating search and rescue due to the destructive weather.

## **WEATHER WARNING DEFINITIONS**

**HURRICANE WATCH** – Hurricane Watch means there is the potential for hurricane conditions to occur during the next 24 to 48 hours. Hurricane preparedness should begin before the hurricane season. When a hurricane watch is issued check your food, water and medical supplies. Begin covering all windows and doors with prepared plywood and secure loose objects such as lawn furniture. Top off your fuel tanks at home and in your vehicles.

**HURRICANE WARNING** – Hurricane warning means a hurricane is expected to pass near you and hurricane conditions are likely during the next 24 hours. Finalize preparedness activities. Be prepared to evacuate if asked to do so. Notify family or friends outside the warned area of your evacuation plans. Closely monitor broadcast updates on the storm. Follow instructions issued by local officials.

**TROPICAL STORM WARNING** – A tropical storm warning means tropical storm force winds (40 to 74 mph) are expected during the next 24 hours.

**INLAND HIGH WIND WARNING FOR HURRICANES** – Hurricane warnings are issued for coastal areas only. Still, hurricanes pose a number of threats to inland counties. High wind warnings will be issued to highlight the threat of damaging winds

**FLOOD AND FLASH FLOOD WATCHES AND WARNINGS** – Flood and flash flood watches and warnings will be issued to highlight the threat of intense rains and flooding that these storms often produce. Historically, most of the devastating floods to this region of the country have been caused by tropical systems. They have the potential to drop over a foot of rain in 12 hours or less.

**TORNADO WATCHES AND WARNINGS** – Hurricanes sometimes spawn tornadoes when they move inland. Tornado watches will be issued when the environment is right for the potential development of tornadoes. Tornado warnings will be issued when Doppler radar indicates a possible tornado formation or Skywarn weather spotters report sighting a tornado. **STAY TUNED TO NOAA WEATHER RADIO OR YOUR LOCAL TELEVISION AND RADIO STATIONS FOR THE LATEST INFORMATION CONCERNING A HURRICANE THREAT.**

## **Hurricane Category Definitions**

**HURRICANE CATEGORY V:** Sustained winds of 151 MPH can produce a storm surge greater than 18 feet above normal, shrubs and trees down, considerable roofing damage, all signs down, very severe and extensive window and door damage, complete failure of roof structures on many residences and industrial buildings, extensive glass failures, some complete building failures, small buildings overturned and blown over or away, and complete destruction of mobile homes.

**HURRICANE CATEGORY IV:** Sustained winds of 131-150 MPH can produce a storm surge 13-18 feet above normal, with major damage to lower floors of structures near the shore due to flooding and battering action, low-lying escape routes inland cut by rising water 3-5 hours before the center arrives, extensive roofing material damage, extensive window and door damage, and failure of roofing structure on many small residences.

**HURRICANE CATEGORY III:** Sustained winds of 111-130 MPH can produce a storm surge 9-12 feet above normal, serious flooding along the coast, with many smaller structures near the coast destroyed, larger structures damaged by battering of floating debris, low-lying escape routes inland cut by rising water 3-5 hours before the center arrives, some structural damage to small residences and utility buildings, and mobile homes destroyed.

**HURRICANE CATEGORY II:** Sustained winds of 96-110 MPH can produce a storm surge 6-8 feet above normal with coastal roads and low lying escape routes inland cut by rising waters 2-4 hours before arrival of the center, considerable pier damage, marinas flooded, some trees blown down, major structural damage to exposed mobile homes, some damage to roofing material, windows, and doors, but no major damage to building structures.

**HURRICANE CATEGORY I:** Sustained winds of 74-95 MPH can produce a storm surge 4-5 feet above normal with low-lying coastal roads inundated, minor pier damage, some small craft in exposed anchorage's break mooring, no real damage to building structures and some damage to poorly constructed signs.

## **CAMSLANT INFORMATION HOTLINE (EXAMPLE SCRIPTS)**

“You have reached the CAMSLANT Information Hotline. The following is an update as of **1600 Tuesday September 16th.** Hurricane Condition **3** is in effect. Hurricane **Isabel** is currently categorized as a Class **2** storm with sustained winds of **105** mph. **Isabel is currently forecasted to make landfall Thursday afternoon in the vicinity of Ocracoke Island and continue on a northwesterly track. If this forecast remains constant, we can expect winds in our area of 80-100 mph.**

All CAMSLANT Alpha personnel should report aboard per Encl (9) of the Destructive Weather Plan, or as directed by their Supervisor.

The CAMSLANT Bravo Team has not yet been directed to dispatch to the Safe Haven.

NSA NW Base Housing is under voluntary evacuation.

Mandatory Evacuation has been ordered for the residents of:

- Dare County, NC
- Currituck County, NC

Upon order of a mandatory evacuation for your respective municipality, non-Alpha personnel are required to muster-by-phone as soon as they arrive at their final evacuation destination. Specifically, non-Alpha personnel must leave a voice mail with the Bravo team at (757) 642-2533 and provide as much contact info as possible, such as location, address, phone number, hotel, etc.

All personnel are reminded to check the CAMSLANT Information Hotline (757-421-6277) periodically over the next few days to obtain the latest information and instructions.

That is all...”

“You have reached the CAMSLANT Inclement Weather Hotline. The following is an update as of **1600 Wednesday September 17th.** Hurricane Condition **2** is in effect. Hurricane Isabel is currently categorized as a Class **2** storm with sustained winds of **105** mph. **Isabel is currently forecasted to make landfall Thursday afternoon in the vicinity of Ocracoke Island and continue on a northwesterly track. If this forecast remains constant, we can expect winds in our area of 80-100 mph.**

All CAMSLANT Alpha personnel should report aboard per Encl (9) of the Destructive Weather Plan, or as directed by their Supervisor.

The CAMSLANT Bravo Team has officially been directed to dispatch to the Safe Haven which is Charlottesville, VA.

NSA NW Base Housing is under **voluntary** evacuation.

Mandatory Evacuation has been ordered for the residents of:

- Dare County, NC
- Currituck County, NC
- Hyde County, NC

Upon order of a mandatory evacuation for your respective municipality, non-Alpha personnel are required to muster-by-phone as soon as they arrive at their final evacuation destination by leaving a voice mail with Bravo Team personnel at (757-642-2533) and provide as much contact info as possible, such as location, address, phone number, hotel, etc.

All personnel are reminded to check the Inclement Weather Hotline (757-421-6277) periodically over the next few days to obtain the latest information and instructions.

That is all...”

“You have reached the CAMSLANT Inclement Weather Hotline. The following is an update as of **1200 Friday September 19th.**

All personnel who were not onboard CAMSLANT or at the Bravo team Safe Haven when Isabel struck are required to muster-by-phone immediately by leaving a voice mail with the Bravo Team at (757)-642-5233 or (757) 575-6121. Provide as much contact info as possible, such as location, address, phone number, hotel, etc. The watch rotation has returned to the normal watch schedule. Dayworkers are to return to work on Monday September 22<sup>nd</sup> or as directed by their Supervisor.

All personnel are reminded to check the Inclement Weather Hotline (757-421-6277) periodically over the weekend to obtain the latest information and instructions.

That is all...”

## **HURRICANE EVACUATION INFORMATION**

Hurricane Condition Five is a seasonal Hurricane condition automatically set by all units within Fifth Coast Guard District each year on June 1<sup>st</sup> and extending through November 30<sup>th</sup>. If a devastating hurricane hits this area, utilities such as telephone and electricity will likely be out of service and grocery stores and service stations could be closed for an extended time period.

### **HURRICANE CONDITION? EVACUATION? RECALL STATUS?** **CALL 421-6277**

During the hurricane season, the CAMSLANT Information Hotline recording will state what hurricane condition is currently imposed. This information is available 24 hours a day to all personnel. Up-to-date information as to the current hurricane condition, evacuation information and recall status will be provided. At the end of the recording, an alternate phone number will be given if additional information is required.

Upon setting Hurricane Condition Three, all personnel should check their homes for anything that is not tied down or loose to prevent possible "missile hazards" that could break loose and cause property damage. This is required for on base personnel and is strongly recommended for those living off base.

### **HURRICANE PREPAREDNESS:**

To prepare for Hurricane season, it is suggested you keep the following on hand:

1. Extra food supplies, especially canned foods. Those with infants ensure extra quantities of formula and baby food as necessary.
2. Camping type cooking device, candles, matches
3. Recommend 1 flash light for each individual
4. Fresh water containers
5. Keep automobile gas tank topped off
6. Cash on hand

You should also consider what items you will want to take with you if you do have to evacuate your home. The following recommendations should guide you in making your decisions:

1. Household Inventory (hand-written or video)
2. Important papers/records (Insurance/Medical/Personal)
3. Family heirlooms/photographs
4. Anything of sentimental value that can not be replaced
5. Do not take anything that can be easily replaced or will not fit inside your vehicle.

### **EVACUATION CONSIDERATIONS:**

Because of the danger from hurricanes, you may need to consider evacuating especially in the following situations:

1. You live in a mobile home.
2. You live in an area threatened by rising water.
3. You live in an area that might be cut off by flooding.
4. You would feel more comfortable in another place.

5. You have a special medical condition.
6. When recommended or ordered by local officials.

Each City based upon input from the weather service and other sources will make evacuation recommendations. Residents should monitor conditions and make their decision based upon the information available to them. Evacuations, particularly a regional evacuation, will require an extended amount of time and evacuation routes may become congested and blocked due to the conditions associated with the evacuation and weather. When evacuating, consider the following:

1. Plan to evacuate early, in daylight if possible.
2. Be prepared to evacuate in good weather and complete your travel before tropical force winds arrive.
3. Take identification to prove residency.
4. Take supplies if needed.
5. Take precautions to protect property left behind.
6. Eat well before leaving for shelter or from the area.
7. Closely monitor traffic conditions.
8. Monitor developing traffic and weather conditions.

### **EVACUATION PLAN:**

In the event the Commanding Officer or the Area/Fifth District Commander orders an evacuation, personnel should go to a designated local shelter, another location that does not exceed 154 miles round trip from CAMSLANT, to the Safe Haven or other location designated by the command. All personnel are required to muster either by phone or in person with CAMSLANT's Local Housing Officer who will be at CAMSLANT Relocation Center.

Information regarding the location of the relocation center and phone number to call to "Muster by phone" will be provided by calling the "CAMSLANT Hurricane Information Line" at (757) 421-6277 or by calling the CWO at (757) 421-6240.

**Safe Haven:** Charlottesville, Virginia has been designated as the pre-determined safe haven. **However, an alternate location may be determined by the CO based on the current forecast.**

Entitlement allowances are only authorized when either the Commanding Officer or the Area/Fifth District Commander orders an evacuation. Personnel who elect to evacuate without the Commanding Officer or the Area/Fifth District Commander's authorization for entitlements will not receive reimbursement for evacuation. If mandatory evacuation or limited evacuation is authorized all personnel whether or not they live in government housing, leased housing, or on the economy will get reimbursed for the evacuation.

You will be issued travel orders in the event evacuation entitlements are authorized. Because of the expected difficulties to be encountered in preparing for an evacuation, it is likely that travel orders will be provided after the hurricane. You should be prepared to bear the initial expenses you incur in an evacuation such as food and lodging. The maximum amount of transportation reimbursement will not exceed round trip mileage to the designated safe haven regardless of your evacuation destination. Per Diem reimbursement will not exceed the rate authorized for the safe haven. Receipts for expenses of \$75.00 and above are required. Receipts for lodging in any amount are required. Receipts for meals are not required.

If you relocate and reside with friends or relatives, you will not be authorized per diem reimbursement regardless of payment. Per Diem is paid at the full rate for the first 30 days of the evacuation to both members and family members over age 12. Those dependents under age 12 will receive Per Diem and M&IE at 50% of full rate. Per Diem is paid at 60% for family members over age 12 and 30% for family members under age 12 on the 31<sup>st</sup> and subsequent days of evacuation.

**NOTE. Pets are not allowed in any shelter and only a few motels/hotels will accept them.**

### **GENERAL SHELTER INFORMATION:**

The city will operate short-term shelters when conditions warrant. These shelters will provide protection from the storm for individuals who wish to go to these shelters. In the aftermath of a storm, long-term shelters will be opened, if needed, that will provide more extensive services to the public who might need sheltering. Bedding and the availability of food cannot be guaranteed in short term sheltering situations.

Shelters are run under the guidelines of the American Red Cross. On-base and off-base shelter living will have its inconveniences; you should come prepared to cooperate and work together to get you and your family through the storm. When going to a shelter, you will need to consider the following:

1. No pets are allowed in public shelters.
2. Bring bedding and bedding materials.
3. Bring water and additional food.
4. Bring supply of medication and prescriptions.
5. Bring change of clothing.
6. Bring toiletries and personal items.
7. Bring personal identification to shelter.
8. Bring games, books or activities to pass the time.
9. No smoking, alcohol or weapons are allowed in shelters.
10. Noisy and disruptive behavior cannot be allowed.
11. Eat well before coming to a shelter.
12. Do not go to a shelter until it is opened.
13. Listen for announcement or shelter openings and times.

The exact number of shelters opened will be determined based upon the threatening conditions. The following list includes those shelters that may be used. Listen to public announcements as the storm approaches for information on shelters. These announcements will indicate which shelters will be open and when. Shelters will be opened according to demand and will not automatically be opened.

## **CITY OF CHESAPEAKE EMERGENCY SHELTERS**

### **PRIMARY SHELTERS**

Crestwood Middle School  
Deep Creek Junior High School  
Deep Creek High School  
Great Bridge Middle South School

1420 Great Bridge Blvd  
1955 Deal Drive  
2900 Margaret Booker Dr.  
441 S. Battlefield Blvd.



Great Bridge High School  
Indian River Middle School  
Oscar Smith Middle School  
Oscar Smith High School  
Park/Truitt Elementary School  
Western Branch Middle School  
Western Branch High School

301 Hanbury Rd, West  
2300 Greenbrier Road  
2500 Rodgers Street  
1919 Tiger Drive  
1100 Holly Street  
4201 Hawksley Drive  
4222 Terry Drive

**SECONDARY SHELTERS**

Butts Road Primary School  
Butts Road Intermediate School  
Camelot Elementary School  
Crestwood Intermediate School  
Deep Creek Elementary School  
Georgetown Primary School  
Great Bridge Intermediate  
Greenbrier Primary School  
Greenbrier Intermediate  
Sparrow Road Intermediate School  
Western Branch Intermediate School  
Wright, Rena B. Elementary School

1000 Mt Pleasant Road  
1571 Mt Pleasant Road  
2901 Guenevere Road  
1240 Great Bridge Blvd  
2809 Forehand Drive  
436 Providence Road  
253 West Hanbury Road  
1551 South Eden Way  
1701 N. River Birch Run  
1605 Sparrow Road  
4013 Terry Drive  
600 Park Avenue

**CITY OF PORTSMOUTH EMERGENCY SHELTERS**

**PRIMARY SHELTERS**

Churchland Junior High School  
Churchland High School  
Craddock High School  
Hunt-Mapp Middle School  
Manor High School  
Norcom High School  
Water Junior High School  
Wilson High School

4051 River Shore Road  
5601 High Street  
4300 G. Washington Hwy  
3701 Willet Drive  
1401 Elmhurst Lane  
2900 Turnpike Road  
600 Roosevelt Blvd  
3701 Willett Drive

**CITY OF VIRGINIA BEACH EMERGENCY SHELTERS**

**PRIMARY SHELTERS**

Landstown Middle School  
Birdneck Elementary School  
Cox High School  
Green Run High School  
Tallwood High School  
Salem High School  
Salem Middle  
Corporate Landing Middle

2204 Recreation Drive  
267 South Birdneck Road  
2425 Shorehaven Drive  
1700 Dahlia Drive  
1668 Kempsville Road  
2300 Lynnhaven Parkway  
2380 Lynnhaven Parkway  
1597 Corporate Landing Parkway

**SECONDARY SHELTERS**

Corporate Landing Elem  
Linkhorn Park Elem  
Rosemont Elementary School  
Christopher Farms Elem  
New Castle Elem  
Landstown Elem  
Centerville Elem  
Strawbridge Elem  
Parkway Elementary  
Tallwood Elem

1590 Corporate Landing Parkway  
977 First Colonial Road  
1257 Rosemont Road  
2828 Pleasant Acres Dr  
3828 Elbow Road  
2212 Recreation Dr  
2201 Centerville Turnpike  
2553 Strawbridge Road  
4180 O'Hare Drive  
2025 Kempsville Road

**ALTERNATIVE SHELTERS**

First Colonial high  
Independence Middle  
Bayside High  
Kellam High

1272 Mill Dam Road  
1370 Dunstand Lane  
4960 Haygood Road  
2323 K3llam Road

**CITY OF NORFOLK EMERGENCY SHELTERS**

**PRIMARY SHELTERS**

Azalea Gardens Middle School  
Blair Middle School  
Booker T. Washington High School  
Campostella Middle School  
Crossroads Elementary School  
Granby Elementary School  
Granby High School  
Ingleside Elementary School  
Jacox Elementary School  
Lake Taylor Middle School  
Lake Taylor High School  
Larchmont Elementary School  
Madison Career Center  
Maury High School  
Meadowbrook Elementary School  
Northside Middle School  
Norview Elementary School  
Norview Middle School  
Norview High School  
Poplar Halls Elementary School  
Roberts Park Elementary School  
Rosemont Middle School  
Sherwood Forest Elementary  
St. Helena Elementary School  
Tucker Elementary School

7721 Azalea Garden Road  
730 Spotswood Avenue  
1111 Park Avenue  
1106 Campostella Road  
7920 Tidewater Drive  
7101 Newport Avenue  
7101 Granby Street  
976 Ingleside Road  
1300 Marshall Avenue  
1380 Kempsville Road  
1384 Kempsville Road  
5210 Hampton Blvd  
1091 W. 37<sup>th</sup> Street  
322 Shirley Avenue  
7620 Shirland Avenue  
8720 Granby Street  
6401 Chesapeake Blvd  
6325 Sewells Point Road  
Middleton Place  
5523 Pebble Lane  
2600 E. Princess Ann Road  
1401 Auburn Avenue  
3035 Sherwood Forest Lane  
903 S. Main Street  
2300 E. Berkley Avenue

Willard Model Elementary School

1511 Willowwood Drive

**CITY OF ELIZABETH CITY N.C. EMERGENCY SHELTERS**

**PRIMARY SHELTERS**

Sheep Harney High School  
Northeastern High School

307 North Road Street  
963 Oak Stump Road

**CITY OF CAMDEN N.C. EMERGENCY SHELTERS**

**PRIMARY SHELTERS**

Camden High School

Highway 343S, Camden

**CURRITUCK COUNTY N.C. EMERGENCY SHELTERS**

Currituck has no shelters. The flood plain is too low and subject to extensive flooding from a tidal surge. Residents are urged to seek shelter further inland.

